



DEMOCRATIC SERVICES

Dealt with by:	Marjorie Weaver	Switchboard:	01895 837200
Your Ref:		Fax:	01895 837277
My Ref:		e-mail:	marjorie.weaver@southbucks.gov.uk
Date:	17 June 2009	Direct Line:	01895 837224

Dear Councillor

AUDIT COMMITTEE

The Audit Committee will be held as follows:

DATE: THURSDAY, 25TH JUNE, 2009
TIME: 6.00 PM
VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM

Yours faithfully

J.A. BURNES

Director of Resources

To: Members of the Audit Committee

Mr G F Hollis (Chairman)
Mrs J Wallis
Mr N J Binns

Mr P Chapman (Vice-Chairman)
Mr S C Bullock
Mr J M M Thomson



Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

A G E N D A

1. **Apologies for absence**
2. **Minutes**
To confirm the minutes of the meeting held on 1 April 2009. (Pages 1 - 4)
3. **Risk Management**
To consider report of the Director of Resources. (Pages 5 - 18)
4. **Internal Audit Progress Report**
To consider report of RSM Bentley Jennison. (Pages 19 - 42)
5. **Internal Audit Annual Report**
To consider report of RSM Bentley Jennison. (Pages 43 - 56)
6. **Annual Governance Statement 2008/09**
To consider report of the Director of Resources. (Pages 57 - 80)
7. **Statement of Accounts / Outturn Report 2008/09**
To consider report of the Director of Resources. (Pages 81 - 146)
8. **Annual Inspection Fee 2009/10**
To consider letter from External Audit. (Pages 147 - 148)
9. **Annual Audit Fee 2009/10**
To consider letter from External Audit. (Pages 149 - 152)
10. **Work Programme**
To receive the current work programme of the Audit Committee. (Pages 153 - 154)
11. **Any Other Business**
To consider any other business which the Chairman decides is urgent.

The next meeting of the Committee is due to take place on Date Not Specified

